

**BEAVER CREEK TOWNSHIP  
REGULAR MEETING JULY 11, 2017**

The regular meeting of the Beaver Creek Township Board was held on Tuesday, July 11, 2017 at 10:00 am. Board members present: Hartman, Meisner, Little, Raybuck. Absent: Van Nuck.

The Pledge of Allegiance was led by the clerk.

The clerk read "Rules for conduct of public comment at meetings of the Township Board" to let those attending the meeting know what is expected of them regarding their conduct at a meeting.

**AGENDA:**

Motion by Meisner and seconded by Raybuck to approve the agenda as presented. Four ayes, one absent. Motion carried.

**MINUTES:**

Motion by Raybuck and seconded by Hartman to approve the minutes from the May 22, 2017 meeting. Four ayes, one absent. Motion carried.

Motion by Raybuck and seconded by Meisner to approve the minutes from the June 13, 2017 meeting with one change: second paragraph remove "& Invocation". Four ayes, one absent. Motion carried.

Motion by Meisner and seconded by Raybuck to approve the minutes from the June 14, 2017 meeting. Four ayes, one absent. Motion carried.

Motion by Raybuck and seconded by Little to approve the minutes from the June 26, 2017 meeting and on front page to add last names to Carol/Meagan. Four ayes, one absent. Motion carried.

**FINANCIAL REPORT:**

Motion by Raybuck and seconded by Hartman to accept the financial report as presented. Four ayes, one absent. Motion carried.

**TREASURER REPORT:**

The summer tax bills went out July 1, 2017. We received a bill from Chemical Bank regarding Attorney services for purchase of fire truck, which we will not pay at this time, per Attorney Meihn.

**CLERKS REPORT:**

No elections 2017.

**SUPERVISOR:**

Not present.

**HIGGINS LAKE UTILITIES AUTHORITY:**

Held election of officers for the next fiscal year and passed new budget.

**FIRE DEPARTMENT:**

Aaron Pryer is now a full time firefighter, effective July 3, 2017.

The fire chief has talked to Tim from Cherry Capital/Maylone regarding a tower on the fire department site.

The full monthly report is attached to this report.

**DPW:**

No report as usually given by supervisor.

## **PLANNING/ZONING:**

The zoning administrator has been working on six blight issues. We have had approximately the same number of permits issued this year as last. The zoning administrator attended a class on new marijuana laws going into effect in December.

## **BEAVER CREEK TOWNSHIP/GRAYLING CHARTER TOWNSHIP UTILITIES AUTHORITY:**

Everything is moving forward and we should close on the loan within 30 days.

## **OLD BUSINESS:**

Pere Cheney burials-the attorney stated that the supervisor has not finished her investigation, still looking into whether burials were ever formally stopped.

## **NO CORRESPONDENCE:**

## **NEW BUSINESS:**

1. The attorney presented his Investigation Report regarding the fire department.

Motion by Meisner and seconded by Raybuck to go into closed session at the request of the fire chief to discuss personnel matters. Four ayes, one absent, motion carried. The board went into Closed Session at 10:26 am.

Motion by Hartman and seconded by Little to return to the Open Meeting at 12:00 Noon. Four ayes, one absent, motion carried.

Motion by Hartman and seconded by Raybuck to return to a closed session with attorney to discuss legal matters with the board. Four ayes, one absent, motion carried.

Motion by Hartman and seconded by Meisner to return to the Open Meeting at 12:15 pm. Four ayes, one absent, motion carried.

Motion by Hartman and seconded by Raybuck that the Board has reviewed the Investigation Report by Attorney Greg Meihn and after having reviewed the Investigation Report and listened to responses by the fire chief, the Board reaffirmed its support of the changes that the fire chief has put into effect and supports the work he has done so far and future direction of the fire department.

Roll call vote with all ayes: Hartman, Meisner, Little and Raybuck. Absent: Van Neck. Motion carried.

Motion by Hartman and seconded by Little for board attorney and fire department chief to hold a meeting no later than next Friday, to review the employees proper protocols, proper processes and proper policies and to review any protocols, processes and policies to make sure all employees understand them.

Roll call vote with all ayes: Hartman, Meisner, Little and Raybuck. Absent: Van Nuck. Motion carried.

Motion by Hartman and seconded by Raybuck to reaffirm the township's policy that no fire personal shall respond to a call if they have consumed any amount of alcohol or under an influence of any drug that may impair their ability to perform their duties.

Roll call vote with all ayes: Hartman, Meisner, Little and Raybuck. Absent: Van Nuck. Motion carried.

2. Motion by Raybuck and seconded by Meisner to purchase the **fire chiefs turn out gear** from The Highland Township Fire Department where he previously worked, in the amount of \$1,899.09. Roll call vote with four ayes, one absent, motion carried.

3. Motion by Hartman and seconded by Raybuck to have **Greg Klosky fill in at the transfer site** for John Buggs when Buggs is not there. Four ayes, one absent, motion carried.

4. We will address agenda item **"Sign out front"** at our next meeting.

5. Motion by Little and seconded by Meisner to **allow the fire chief and firemen to attend the following seminars and conferences:**

a. Chief Bourgeois and FF Arlen Murray for 2 room nights Fri-Sat to attend a confined space train the trainer course in Newaygo, MI, 95 miles, 2 hour drive away. Class times are Fri, July 21, 18:00 to 22:00, Sat. July 22, 09:00 to 17:00, Sun. July 23, 09:00 to 17:00 hrs. No cost for class.

b. Chief for mileage and meals to Traverse City to attend National Fire Incident reporting System Introduction to NFIRS 5.0 July 27<sup>th</sup> and 28<sup>th</sup> 8:30 to 16:00 hrs. Class is free.

c. Chief, Daily and Murray for millage to the National Fire Academy to attend New Fire Chief II and Decision Making for Initial Company Operations. Also included class fees of \$160 each. (Membership is \$30 each, \$130 class fee.) Class dates are August 25<sup>th</sup> – 27<sup>th</sup> 2017. This is out of state travel to Maryland. Roll call vote with four ayes, one absent, motion carried.

6. Motion by Raybuck and seconded by Little to pass the Beaver Creek Township General **Appropriations Act Resolution for 2017-2018**. Roll call vote with four ayes, one absent, motion carried.

7. On agenda "**Trash Bag Limit**" and it will be put on next month's agenda.

8. Motion by Raybuck and seconded by Meisner to accept the **Workers Compensation Insurance Policy** proposal for the next fiscal year. Roll call vote with four ayes, one absent, motion carried.

9. Motion by Raybuck and seconded by Meisner to allow the **zoning administrator to attend an MTA class** on August 9<sup>th</sup> in Frankenmuth. Roll call vote with four ayes, one absent, motion carried.

10. Motion by Raybuck and seconded by Meisner to allow Secretary Pat Larson, a **Leave of Absence**, effective July 17<sup>th</sup> until she can return to work. Four ayes, one absent, motion carried.

11. Discussed the motion for **per diem** and what it covers. Put on next month's agenda.

12. Motion by Little and seconded by Meisner to **pay the accounts payable** in the amount of \$19,709.79, checks #31474 through #31512. Roll call vote with four ayes, one absent, motion carried.

#### **PUBLIC COMMENTS:**

The zoning administrator reminded everyone that before any tower is constructed, they must bring the plans in for review.

Motion by Meisner and seconded by Raybuck to adjourn the meeting at 12:44 pm.

Sharon K. Hartman, Clerk

