

**BEAVER CREEK TOWNSHIP
SPECIAL MEETING MAY 4, 2017**

The Beaver Creek Township Board held a special meeting on Thursday, May 4, 2017 at 4:00 pm. Board members present: Van Nuck, Meisner, Hartman, Raybuck was on the phone. Absent: Little.

The purpose of the meeting was to finalize financing for the fire truck and to work on the budget for the 2017-2018 fiscal year.

FIRE TRUCK:

Motion by Van Nuck and seconded by Hartman to pass the RESOLUTION AUTHORIZING INSTALLMENT PURCHASE AGREEMENT, for purchase of 1998 4 Guys Pumper tanker fire truck, Vin #44KFT428XWWZ18883, from Kawkawlin Township for \$45,000. The financing will be through Chemical Bank with 2.59% interest, total amount of principal and interest \$49,166.14 with 6 annual payments of \$8,194.36 each. Roll call vote with all ayes, one absent, motion carried.

Motion by Raybuck and seconded by Meisner to pass the EXHIBIT A FORM OF INSTALLMENT PURCHASE AGREEMENT, INSTALLMENT PURCHASE AGREEMENT, and authorize the supervisor and clerk to sign said agreement. This agreement is for the purchase of 1998 4 Guys Pumper tanker fire truck, Vin #44KFT428XWWZ18883, from Kawkawlin Township for \$45,000. The financing will be through Chemical Bank with 2.59% interest, total amount of principal and interest \$49,166.14 with 6 annual payments of \$8,194.36 each. Roll call vote with all ayes, one absent, motion carried.

BUDGET:

208 Park Fund: needs new tennis nets, cracks fixed in tennis court and basketball court, new boards on handrails, branding iron to mark picnic tables. Fund balance of 208 is approximately \$17,000.00.

206 Fire Department Fund: check contract with Cherry Capital on their rental of the Skyline Rd. tower and see if it has expired and if monies are owing.
Increase "truck payment" line item to amount of per annum payment.

101 General Fund:

1. Zoning need money for Ordinance Enforcement \$5,000
 Zoning money for legal \$2,000
2. 101-266-826.000 legal increase to \$20,000
3. Discussed repair of fire department roof, put \$25,000 in 101-965-999.001 in case we need to loan fire department money for this.
4. Clerk to check on increased insurance costs for next year.
5. Master Plan two boards to work on it, starting in June, every other month.
6. Pere Cheney need money in budget for sign base. Fence?
 Increase repair/maintenance to \$500.00.
7. Raybuck would like our real estate properties listed with broker.
8. Van Nuck stated that she is not ready to go to a one person healthcare policy for board members.

Motion by Raybuck and seconded by Meisner to adjourn the meeting at 5:50 pm.

Sharon K. Hartman, Clerk

**BEAVER CREEK TOWNSHIP
REGULAR MEETING MAY 9, 2017**

The Beaver Creek Township Board held its regular monthly meeting May 9, 2017 at 10:00 am. Board members present: Van Nuck, Hartman, Meisner, Little and Raybuck by phone. There were 12 guests.

The supervisor called the meeting to order and led the Pledge of Allegiance.

Motion by Van Nuck and seconded by Little to accept the agenda as presented. All ayes, motion carried.

MINUTES:

1. Motion by Van Nuck and seconded by Little to approve the **April 11, 2017** minutes as presented. All ayes, motion carried.

2. Motion by Van Nuck and seconded by Meisner to approve the **April 13, 2017** minutes with one correction: add "by phone" after Raybuck's name. All ayes, motion carried.

3. Motion by Little and seconded by Meisner to approve the **April 19, 2017** minutes with the following changes:

1. Add: Deputy Schnoor was present at meeting.
2. Under #11, correct spelling of Verizon.
3. Under second #11, should be #12.
4. Add to paragraph under #12: email was dated March 10, 2017.
5. #1 Comments from the Audience, should read "Helvie told Trustee Little to shut up."
6. #2 Comments from the Audience, should state Mann questioned meeting time and yelled at Trustee Little, "I wasn't talking to you."

All ayes, motion carried.

4. Motion by Raybuck and seconded by Van Nuck to approve the **May 4, 2017** minutes as presented. All ayes, motion carried.

PUBLIC HEARING:

Motion by Hartman and seconded by Little to close the regular meeting at 10:10 am and hold a Public Hearing on the Special Assessments on the Water and Sanitary Sewer Systems for the township. All ayes, motion carried.

No comments on the proposed water system.

Questions regarding the sanitary sewer system:

Cost projections yet? No

Can others be added later? Yes

Motion by Van Nuck and seconded by Raybuck to close the public hearing at 10:14 am. All ayes, motion carried.

RESOLUTIONS FOR SPECIAL ASSESSMENTS:

Motion by Van Nuck and seconded by Raybuck to proceed with the construction of a municipal water supply system and pass the "Special Assessment Resolution No. 2" as presented. Roll call vote with all ayes, motion carried.

Motion by Van Nuck and seconded by Little to proceed with the construction of a municipal sanitary sewer system and pass the "Special Assessment Resolution No. 2" as presented. Roll call vote with all ayes, motion carried.

FINANCIAL REPORT:

Motion by Van Nuck and seconded by Raybuck to accept the financial report, pending audit on Thursday for corrections. Roll call vote: Aye: Van Nuck, Raybuck, Meisner, Little. Nay: Hartman. Not all funds are in balance and Van Nuck wants to see prior balances on all funds for previous months, not just 101.

TREASURERS REPORT:

Nothing.

CLERKS REPORT:

The May 2nd election had 40 voters. There are two budgets in your packet, one for current and one showing next fiscal year's latest figures.

SUPERVISORS REPORT:

The supervisor has made many phone calls, attended meetings and worked on the budget.

H.L.U.A.:

Motion by Hartman and seconded by Van Nuck to have our attorney look at alternatives for membership to the HLUA, can we opt out or can the bylaws be rewritten so that the authority can work without approval from the townships on certain items. Roll call vote with all ayes, motion carried.

FIRE DEPARTMENT REPORT:

The fire department report is attached. The township now has 91 hours of fire department coverage per week.

Motion by Van Nuck and seconded by Little to allow the fire chief to look into selling the old fire truck, #728 after the new one is up and running, and bring the sale figure back to the board for approval. All ayes, motion passed.

The fire chief is still planning on a hamburg/hotdog cook out to introduce the new fire truck. Raybuck will donate \$50.00 to help purchase supplies.

DPW:

No bids on the construction of a cover over the ramp at the transfer site. The driveway has been graded and bids are being taken to apply stone to the driveway.

PLANNING/ZONING:

Seven permits have been issued so far this year, with a value of approximately \$286,000. Also, blight problems are being investigated. Cargo containers have been reported at several locations.

GCT/BCT UTILITIES AUTHORITY:

Working on all necessary Resolutions.

CORRESPONDENCE:

The Household Hazardous Waste and Tire cleanup day is June 17th at the Crawford County Court House. We received a letter from MIOSHA stating that the case is closed.
Law Enforcement Memorial Ceremony.

OLD BUSINESS:

1. Discussed the proposed zoning changes and it was questioned why a detached garage/accessory building cannot be built in a side yard. The Crawford County Planning/Zoning has not replied to our proposed changes. The proposed changes will be looked at again by the Planning Commission.
2. Report on the fire department roof which the supervisor is still working on. There are no results from the mold test at this time.

3. Motion by Van Nuck and seconded by Little to approve the S.T.I.N.G. request of \$1,215.20 for the next fiscal year. Roll call vote with all ayes, motion carried. Last year there were 7 incidents in the county, one in Beaver Creek Township regarding medical marijuana and it was not prosecuted by the former prosecutor.

NEW BUSINESS:

1. Motion by Van Nuck and seconded by Meisner to purchase new nets for the tennis courts, not to exceed \$400 for the two nets. Roll call vote with all ayes, motion carried.

2. Township cleanup day will be held June 17th 8 am – noon.

3. Motion by Hartman and seconded by Van Nuck to hold the Annual Budget Hearing on June 13, 2017, at 10:30 am, during our regular meeting. All ayes, motion carried.

4. Motion by Raybuck and seconded by Hartman to get information from realtors on three parcels of land owned by the township, and bring a listing agreement back to the board for approval. Roll call vote: Ayes, Raybuck, Hartman, Meisner, Little. Nay: Van Nuck. Motion carried.

5. Motion by Van Nuck and seconded by Meisner to pay the accounts payable in the amount of \$31,860.38, checks #31341 thru #31381. Roll call vote with all ayes, motion carried.

PUBLIC COMMENTS:

Helvie wants meeting time at 7:00 pm.

Motion by Van Nuck and seconded by Raybuck to adjourn the meeting at 11:10 am.

Sharon K. Hartman, Clerk

BEAVER CREEK TOWNSHIP
SPECIAL MEETING
MAY 11, 2017

The Beaver Creek Township Board held a special meeting on May 11, 2017 at 11 am. Board members present: Van Nuck, Hartman, Meisner, Little and Raybuck on the phone. Attorney Meihn was also present.

The purpose of the meeting was to discuss the budget, wages, benefits, etc.

Motion by Little and seconded by Hartman to approve the agenda as presented. All ayes, motion carried.

Discussion with the attorney regarding boards compensation. Can we change the benefit package? Yes but timing is important.

Statute 41.95 explains how compensation to the township board works.

We do not have an Ordinance in place as to how to determine salary, and attorney will prepare one. This should be passed at the June meeting and published, thus making it effective in July.

Pension's vs 401K's need more discussion.

Rules must apply equally to board benefits; it makes sense to get rid of trustee's healthcare, for both trustee positions.

Each board member was asked how they felt about reducing healthcare to a one person policy instead of a two person policy which is only provided for the supervisor, clerk and treasurer board positions. Both the supervisor and treasurer are not in favor of the change. The attorney noted that we need to look beyond ourselves, and do what is best for the community.

We need to prepare a five year strategic plan so we know what will be facing us in the next five years, and be prepared for it. This should be done by July 1.

The attorney requested that we talk to MTA and find out what is the average surplus fund for a township in Michigan. Set what that minimum amount must be. The attorney also asked that we consider the following:

What is our population/growth expected to be in the next few years?

What is revenue expected to be in the next few year?

What % is in fund balance?

Percentage of administrative costs to fund balance?

Average salaries for our population/parcel size townships?

Motion by Van Nuck and seconded by Hartman to adjourn the meeting at 11:50 am.

Sharon K Hartman, Clerk

BEAVER CREEK TOWNSHIP
SPECIAL MEETING
MAY 22, 2017

The Beaver Creek Township Board held a special meeting on May 22, 2017 at 4:05 pm. Board members present: Van Nuck, Hartman, Meisner, and Raybuck on the phone. Little arrived at 4:10 pm.

The purpose of the meeting was to discuss the budget, wages, benefits, etc. Also approve class for Trustee Raybuck and purchase a CD.

Motion by Van Nuck and seconded by Meisner to approve the agenda as presented. Ayes: 4, nays: 0. Absent: 1.

Discussed budget items and made several changes. The fire chief explained his budget and line item descriptions. He is also working on an agreement for the Skyline radio tower to cover expenses.

Motion by Van Nuck and seconded by Raybuck to make a reservation for Raybuck to take MTA Land Use Class on June 23, 2017 in Grand Rapids. Roll call vote with all ayes, motion carried.

Motion by Van Nuck and seconded by Raybuck to purchase a CD from Chemical Bank in the amount of \$50,000 at 1.5% interest. Roll call vote with all ayes, motion carried.

Motion by Hartman and seconded by Meisner to adjourn the meeting at 5:25 pm.

Sharon K. Hartman, Clerk