

REGULAR BOARD MEETING JUNE 10, 2014

The Beaver Creek Township Board held its regular monthly board meeting on June 10, 2014 at 10:00 am. Board members present: Ashton, Little, Raybuck, Van Nuck and Hartman. There were 8 guests present. The Pledge of Allegiance & Invocation were led by the Supervisor.

Motion by Raybuck and seconded by Little to approve the agenda with changes: Remove #11, add to minutes, June 4, 2014, under New Business add Digital Mapping from Apex and IT Pro Contract. All ayes, motion carried.

Our Assessor, Clayton McGovern asked us to approve contracting with Apex to purchase software that will convert current files to an individual mapping digital format, which is needed for the 14 Point Review, on 2,800 records. Motion by Van Nuck and seconded by Raybuck to give the assessor permission to contract with Apex for the necessary drawing system, at not over 40 cents per card. Roll call vote with all ayes, motion carried.

MINUTES:

Motion by Van Nuck and seconded by Little to approve the May 13, 2014 minutes with two changes: #4 under Approval of the Minutes should read: 4. Motion by Raybuck and seconded by Van Nuck, and the second change is on page 2, DPW: should read Compactor and not Compressor. All ayes, motion carried.

Motion by Little and seconded by Van Nuck to approve the minutes from the June 4, 2014 meeting. All ayes, motion carried.

TREASURER'S REPORT:

Motion by Raybuck and seconded by Little to accept the Treasurer's Report as presented. All ayes, motion carried.

CLERK'S REPORT:

The Clerk is working on the August election and will have ballots by June 21st.

SUPERVISOR'S REPORT:

Still in need for volunteers for Clean Up Day, June 21st, from 7:00 am to 11:00 am. Supervisor has been to the local MTA meeting, recycling meetings and been working on getting the street light working at the railroad tracks near Georgia Pacific.

HIGGINS LAKE UTILITY AUTHORITY:

The clerk has the Higgins Lake Wastewater Collection and Treatment Improvements Project Plan by C2AE in her office. Although Gerrish Township is still the primary sponsor, they do not want to go forward with it; because of cost to each housing unit.

FIRE DEPARTMENT:

The fire department is concluding their training and will take more classes next year. They have been doing their spring cleaning.

DPW:

Roger is investigating the options for dust control and asphalt on the transfer site road. Please let him know if there are any trash sites in the woods in our township that need to be cleaned up. The Turkey Federation has offered to help clean up the woods.

PLANNING/ZONING:

Tomorrow, our zoning administrator, Don Johnson, will have been working here one year. He has had 7 zoning permits in 2014 and is working on complaints.

10:30 Current meeting adjourned.

BUDGET HEARINGS:

10:31 the Budget Hearing for the proposed budget for the next fiscal year starting July 1, 2014 to June 30, 2015, is open for public comment.

No comments.

10:35 meeting on the Budget Hearing closed.

The fire chief stated that the special assessment that runs the fire department will increase to 2.712 mills due to the township loss of value of over one million. Everything has gone up at the fire department.

10:36 the hearing on the Fire Department Special Assessment is open for public comment.

No comments.

10:37 meeting on the Fire Department Special Assessment is closed.

The Special Assessment on the Transfer Site is the same as last year.

10:38 the hearing on the Transfer Site Special Assessment is open for public comment.

No comments.

10:40 the hearing on the Transfer Site is closed.

The Board returned to the regular meeting.

CORRESPONDENCE:

Kirtland Proposal Flyer

OLD BUSINESS:

1. Motion by Van Nuck and seconded by Little to approve the 2014-2015 Budget for the next fiscal year. Roll call vote with all ayes, motion carried.
2. Motion by Van Nuck and seconded by Little to approve the 2014-2015 Budget for the Fire Department Special Assessment. Roll call vote with all ayes, motion carried.
3. Motion by Ashton and seconded by Little to approve the 2014-2015 Budget for the Transfer Site Special Assessment. Roll call vote with all ayes, motion carried.
4. Motion by Little and seconded by Raybuck to accept the Resolution Amending 2013-2014 Budget as presented. Roll call vote with all ayes, motion carried.

WHEREAS, a budget was adopted by the Board to govern the expenditures of anticipated receipts within the township for the 2013-2014 fiscal year,

WHEREAS, as a result of unanticipated changes in revenues and need expenditures, it is necessary to modify the aforesaid budget as follows,

NOW THEREFORE, BE IT RESOLVED THAT THE AFORESAID budget be modified as follows:

1.	101105710000	Trustee BC	+1,385.61
2.	101101978000	Twp Bd/Comp. Support	- 1,385.61
3.	101262702000	Election Bd Wages	+ 231.98
4.	101171710000	Supervisor-Medical	- 231.98
5.	101265990000	Twp Hall Bldg/Debt Retire	+5,304.27
6.	101171710000	Supervisor-Medical	- 1,100.00
7.	101171870000	Supervisor-Mileage	- 300.00
8.	101171960000	Supervisor-Education	- 959.50
9.	101247702000	Bd of Review Wages	- 165.00
10.	101276801000	Cemetery Cont. Wages	- 868.91
11.	101862714000	Pension Part. Fee	- 435.40
12.	101862715000	Social Security	- 1,475.46
13.	101266826000	Legal	+1,663.92

14. 101294384000	Unallocated	- 1,663.92
15. 101405702000	Zoning Admin Wages	+2,841.26
16. 101294384000	Unallocated	- 2,841.26
17. 101000446000	Trans Site Assessment	- 13,700.00
18. 101528805000	Trans Site Recycling	+ 7,800.00
19. 101536923000	Jt. Utility Authority	+ 1,996.00
20. 101000680000	Util Authority Reimb	- 1,296.00

5. Motion by Van Nuck and seconded by Raybuck to accept the Wage Scale/Meeting Dates for the next fiscal year, as follows. Roll call vote with all ayes. Motion carried.

WAGE SCALE/MEETING DATES

The Township Board for Beaver Creek Township hereby establishes that there will be one regular monthly meeting, held the second Tuesday of each month, starting at 10:00 a.m. at the Township Hall on the following dates:

July	08, 2014	January	13, 2015
August	12, 2014	February	10, 2015
September	09, 2014	March	10, 2015
October	14, 2014	April	14, 2015
November	11, 2014	May	12, 2015
December	09, 2014	June	09, 2015

Special meetings shall be called at the discretion of the Board, with due and proper notice of such meetings given. Let it be allowed that Chemical Bank North be designated as the primary depository. Investments may be deposited in any Federal insured bank within the County of Crawford.

WAGES:

ELECTED OFFICIALS:

Supervisor	\$26,260.00 per year
If assessing	26,261.00 per year
Clerk	29,445.00 per year
Treasurer	26,260.00 per year
Trustee	2,923.00 per year

ADMINISTRATIVE:

Assessor	\$29,160.85 per year
Secretary	10.50 per hour
Deputies	
Clerk (+ \$50 per minutes)	12.00 per hour
Treasurer	10.25 per hour
Zoning Admin	12.00 per hour
	+ Permit Fee

FIRE DEPARTMENT:

Fire Chief	\$41,440.00 per year
Captain	14.88 per hour
Firefighter Lt.	13.64 Per hour
Full Time Firemen	13.45 per hour
On Call Firemen	11.40 per hour
Fire Fighter	10.27 per hour

W/o certification

NEWLY HIRED MAINTENANCE and Secretarial/SUBSTITUTES:

PLANNING COMMISSION/BOARD OF REVIEW

PER DIEM

MAINTENANCE:

Sr. Maint.	\$12.00 per hour
Mtc. Labor	9.70 per hour
Sr. Transfer Site	12.00 per hour
Cleaning Person	9.70 per hour

ELECTION WORKERS:

Chairperson	\$ 9.50 per hour
Inspectors	8.50 per hour

BOARD OF REVIEW:

Members	\$65.00 per day
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LIQUOR INSPECTION:

Liquor Inspector	\$75.00 per month
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MILEAGE:

	.50 cents per mile
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6. Motion by Hartman and seconded by Little to extend the Plat Phase #4 of Deerfield Estates from June 12, 2015 through June 12, 2020. Roll call vote with all ayes, motion carried.
7. Motion by Little and seconded by Van Nuck to accept the Inter-Local Governmental Agreement between the Beaver Creek Township and Crawford County Recycling Agreement, July 1, 2014 through June 30, 2015. Roll call vote with all ayes, motion carried. A copy of said agreement is attached.

Motion by Little and seconded by Raybuck to pass a Resolution to Collect Surcharge for Recycling-2014. Roll call vote with all ayes, motion carried. The resolution is as follows:

RESOLUTION TO COLLECT SURCHARGE FOR RECYCLING 2014

Whereas, Crawford County has authorized by resolution the collection of a recycling surcharge pursuant to Public Act 69 of 2005 (MCL 124.508a(1); and

Whereas, that statute authorized a township to comply with such a county recycling surcharge, MCL 124.508a(6); and

Whereas, Beaver Creek Township wished to collect, receive and disburse such recycling surcharge monies in compliance with the County recycling plan; and

Whereas, the amount of the recycling surcharge to be collected with the 2014 winter taxes is six dollars (\$6.00);

Therefore, it is resolved by Beaver Creek Township that the sum of six dollars (\$6.00) for a recycling surcharge shall be assessed and collected with the 2014 winter tax bill as provided by the Crawford County Board resolution of June 27, 2013 and in compliance with Public Act 69 of 2005.

8. Motion by ^{VAN NUCK} Raybuck and seconded by ^{Raybuck per 7-8-14 mtg. sh} Van Nuck to pass Ordinance #45, an Amendment to the Township Pension Plan Ordinance #9. A roll call vote with all ayes, motion carried. The Amendment is as follows:

ORDINANCE #45

AMENDMENT TO TOWNSHIP PENSION PLAN ORDINANCE #9

Whereas, Beaver Creek Township Ordinance #9, adopted July 10, 1989, established a Township Pension Plan to cover all elected and full-time employees of the Township that became effective July 10, 1989.

At a regular board meeting of the Beaver Creek Township Board held on June 10, 2014, the board made two changes to the current plan.

No. 1. The percentage of annual contribution set up in the original plan was 15% of wages. Effective July 1, 2014, the annual contribution made under the plan for qualified persons will be 5%.

No. 2. The original plan has no waiting period to join the pension plan upon an elected taking office or employment. Effective July 1, 2014, when an elected takes office or a full time employee is hired, there shall be a ninety (90) day waiting period with the pension contributions to start ninety (90) days after the date of employment or ninety (90) days after an elected takes office.

9. We received three applications or the cleaning position. Motion by Ashton and seconded by Raybuck to allow Van Nuck to abstain from the decision on the cleaning position. All ayes, motion carried. Motion by Ashton and seconded by Raybuck to hire Deb Helsel to the cleaning position. Roll call vote with ayes: Ashton, Raybuck, Little and Hartman. Abstained: Van Nuck.

NEW BUSINESS:

1. WAGE RESOLUTIONS: The wage resolutions for the next fiscal year reflects a 2% increase in wages plus a shift in pension contributions of 10% to wages as the board has changed the pension contribution from 15% of wages to 5% of wages, as of July 1, 2014.

RESOLUTION TO ESTABLISH TOWNSHIP SUPERVISOR'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Supervisor is warranted in consideration of the fact that there have been increases in the cost of living each year and the office has not had an adjustment since 2007 and due to a reduction in the yearly contribution amount going into the pension plan, now

BE IT RESOLVED, that as of July 1, 2014, the salary of the office of supervisor shall be as follows:

Supervisor: \$26,250.00 Per 7-8-14 mtg. sh

Motion by Raybuck and seconded by Van Nuck to pass the wage resolution as presented. Roll call vote with all ayes, motion carried.

RESOLUTION TO ESTABLISH TOWNSHIP CLERK'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Clerk is warranted in consideration of the fact that there have been increases in the cost of living each year and the office has not had an adjustment since 2007 and due to a reduction in the yearly contribution amount going into the pension plan, now

BE IT RESOLVED, that as of July 1, 2014, the salary of the office of clerk shall be as follows:

Clerk: \$29,445.00

Motion by Little and seconded by Van Nuck to pass the wage resolution as presented. Roll call vote with all ayes, motion carried.

RESOLUTION TO ESTABLISH TOWNSHIP TREASURER'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of treasurer is warranted in consideration of the fact that there have been increases in the cost of living each year and the office has not had an adjustment since 2007 and due to a reduction in the yearly contribution amount going into the pension plan, now

BE IT RESOLVED, that as of July 1, 2014, the salary of the office of treasurer shall be as follows:

Treasurer: \$26,280.00 Per 7-8-14 mtg. sh

Motion by Little and seconded by Raybuck to pass the wage resolution as presented. Roll call vote with all ayes, motion carried.

RESOLUTION TO ESTABLISH TOWNSHIP TRUSTEE'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Trustee is warranted in consideration of the fact that there have been increases in the cost of living each year and the office has not had an adjustment since 2007 and due to a reduction in the yearly contribution amount going into the pension plan, now

BE IT RESOLVED, that as of July 1, 2014, the salary of the office of trustee shall be as follows:

Trustee: \$2,923.00

Motion by Van Nuck and seconded by Ashton to pass the wage resolution as presented. Roll call vote with all ayes, motion carried.

2. Motion by Van Nuck and seconded by Raybuck to keep the current Priority Health Policy that we have for one more year, starting August 2014, with an approximate 5% increase. Roll call vote with all ayes, motion carried.
3. Motion by Little and seconded by Hartman to accept the Workman's Comp proposal the same as last year with a \$125.00 increase. Roll call vote with all ayes, motion carried.
4. Motion by Little and seconded by Raybuck to replace the zoning administrator color printer, not to exceed \$150.00. Roll call vote with all ayes, motion carried.
5. Motion by Raybuck and seconded by Van Nuck to accept the credit card agreement from GovPayNet so residents can pay township taxes and other charges with their credit card. Roll call vote with all ayes, motion carried. This service does not cost the township anything, only the user.
6. Discussion regarding the proposed IPro contract for the next fiscal year. The supervisor will get other prices and we will put this on the July agenda.
7. Motion by Van Nuck and seconded by Raybuck to pay the Accounts Payable in the amount of \$30,959.24, checks #29103 through #29146. Roll call vote withal ayes, motion carried.

COMMENTS FROM RESIDENTS:

Ron Wood stated that he hoped everyone would support the Kirtland millage proposal.

Meeting adjourned at 11:17 am.

Sharon K. Hartman, Clerk

