

**Beaver Creek Township
Regular Meeting April 11, 2017**

The regular meeting of the Beaver Creek Township Board was called to order by supervisor on Tuesday, April 11, 2017 at 10:00 am. Board members present: Van Nuck, Hartman, Meisner, Little and Raybuck.

Motion by Little and seconded by Meisner to accept the agenda and add #10 Fire Truck under New Business. All ayes, motion carried.

MINUTES:

Motion by Little and seconded by Van Nuck to approve the March 14, 2017 minutes with one correction #5 New Business, change mew to new. All ayes, motion carried.

Motion by Little and seconded by Meisner to approve the minutes to the March 23, 2017 meeting with one correction to 7th paragraph adding: "Motion by Van Nuck and seconded by Raybuck to accept the two contracts for fire fighters Murray and Daily. All ayes, motion carried. "All ayes, motion carried.

Motion by Van Nuck and seconded by Meisner to approve the minutes to the March 30, 2017 Election Commission Meeting. Members of the election commission voted, ayes: Van Nuck, Meisner and Hartman. Nays: 0. Motion carried.

FINANCIAL REPORT:

The financial report could not be accepted for the second month as it does not balance.

TREASURER:

Treasurer is working on balancing.

CLERK:

Roscommon School Election will be held May 2nd.

SUPERVISOR:

The supervisor has attended many meetings: CCEDP, Pipeline Safety Class, Board of Review, HLUA meetings and the Supervisor's Group meeting. She also has attended FEMA classes regarding the Instant Command System, which were recommended, not required.

H.L.U.A.:

Still working on agreement with the State Park.

FIRE DEPARTMENT:

The reports are attached.

Murray and Dailey are off probation and were given their helmets by the fire chief.

The fire chief has attended meetings, the SAFER Grant has not been awarded yet and the DNR has been asked for a brush truck with rental of \$1.00 per year. An inspection of the new building at Weyerhaeuser has been done.

DPW:

Requests to three builders went out in January regarding the building of a roof over the ramp, but have not received anything back.

Buggs had the County grade the road and the scrap metal trailer will be back soon.

Discussed the possibility of limiting the bags that can be dropped off per day as some residents save their garbage during winter months and bring in a great many bags at one time in the spring.

This year's clean-up day will be Saturday June 17th, 8 AM – Noon.

PLANNING/ZONING:

Four permits have been issued totaling approximately \$215,000. Receiving calls on blight and two warnings have been handed out.

GRAYLING CHARTER TOWNSHIP/BEAVER CREEK TOWNSHIP UTILITIES AUTHORITY:

Everything is moving along.

CORRESPONDENCE:

Michigan Par Plan
Annual Rural Elected Officials Meeting
Hazardous Waste Collection at the county on June 17th
DEQ Wetlands Permit for the Iron Belle Trail

OLD BUSINESS:

1. Discussion regarding the fire department roof that is leaking. We have received a forensic engineering report sent to us from our risk carrier HCC. We have also received a registered letter from Sharon Tricoli, Claims Adjustor, stating that they will not pay for claims regarding the roof. Crawford County Joe Duran Building Inspector stated that he had never done a final inspection as he was not called when project was finished. Motion by Raybuck and seconded by Van Nuck that Steve Nelson be removed from the zoning board and zoning board of appeals because to remain on those boards implies confidence in his ethics and business practices relating to the investigation which found the cause of the roofing problems were inadequate materials and construction techniques used on the fire department roof. Ayes: Van Nuck, Raybuck, Meisner, Little. Nay: Hartman. Motion carried. The supervisor will send a letter of notification.
2. Discussion regarding the Master Plan, which will go back to the planning commission for review.

NEW BUSINESS:

1. Motion by Hartman and seconded by Little to approve the Resolution for the purchase of a new voting system from Dominion Voting. Roll call vote with all ayes, motion carried.

WHEREAS, the Beaver Creek Township Board wishes to apply to the Secretary of State of a grant to purchase a new voting system from Dominion Voting, which includes precinct tabulators, Absent Voter County Board tabulators, accessible vote devices for use by individuals with disabilities and related Election Management System software.

WHEREAS, full funding of the new voting system will be provided by the State and will include a combination of Federal Help America Vote Act and State appropriated funds. Local funding obligations, if any, are detailed in the attached Dominion quote.

WHEREAS, Beaver Creek Township plans to begin implementation of the new voting system in 2017.

WHEREAS, the deadline for submitting the required State Grant Application is April 14th, 2017 for "First Use" in November 2017.

NOW THEREFORE, BE IT RESOLVED that the Beaver Creek Township Clerk is authorized to submit this Grant Application on behalf of Beaver Creek Township, Crawford County on April 11, 2017.

2. Discussion regarding the S.T.I.N.G. contribution for the next fiscal year. Request was made to have a report for the current fiscal year.
3. Motion by Little and seconded by Van Nuck to allow the clerk to spend up to \$300 on shelving for the clerk's office. Roll call vote with all ayes, motion carried.
4. Motion by Van Nuck and seconded by Hartman to pass the Special Assessment Resolution No. 1 (Sanitary Sewer System) with change to sentence Page 2 #1. " C2AE, Inc., the Township's engineer" if it should read the " Utility Authority engineer", to be determined by the attorney. Roll call vote with all ayes, motion carried. This Resolution tentatively declares township's intent to proceed with the public improvements to acquire and construct a sanitary sewer system by the Grayling Charter Township/Beaver Creek Township Utilities Authority.

5. Motion by Van Nuck and seconded by Little to pass the Special Assessment Resolution No. 1 (Water Supply System) with change to sentence Page 2 #1. "C2AE, Inc., the Township's engineer" if it should read the "Utility Authority engineer", to be determined by the attorney. Roll call vote with all ayes, motion carried. This Resolution tentatively declares township's intent to proceed with the public improvements to acquire and construct a water supply system by the Grayling Charter Township/Beaver Creek Township Utilities Authority.

6. Explanation of check in AP to Bill Morrow for reimbursement of healthcare costs he has paid himself since June 2013. According to Ordinance #39, employees need to be reimbursed for the cost, less 20%, if they pay for healthcare themselves.

7. Motion by Little and seconded by Van Nuck to allow the zoning administrator to waive a permit fee for poverty if he feels it is necessary, pertaining to a possible permit request on W. 5 Mile Road. Roll call vote with all ayes, motion carried.

8. The township assessing position will be open July 1, 2017. The supervisor will post the position with deadline May 15, 2017, to send applications to the township.

9. Motion by Little and seconded by Raybuck to make the following changes to our Employee Handbook, requested by the fire chief, with effective date of April 22, 2017. Roll call vote with all ayes, motion carried. The changes are as follows:

A. Page 17: Second paragraph under WORK HOURS shall have "9:00am until 5:00 pm Fire Department Office" removed.

B. Pages 19 and 20: Remove last paragraph on page 19 and put the following in its place:
Fire Department overtime is issued if a fire fighter employee works over 106 hours in a 14 day work cycle. *Fair Labor Standards Act (F.L.S.A.) pertaining to Fire fighters allows for 212 hours of work in a 28 day cycle or 106 in a 14 day cycle before overtime is paid.* Any and all emergency runs will be a one-hour minimum; after the first full hour, additional time will be paid at 1.5 times their flat rate in 15 minute increments. No emergency runs will be paid to fire fighters while on assigned shift. Extra shift duty pay will be paid at a flat rate determined by the fire chief. Runs will be paid to full time and paid on call fire fighters while on extra shift duties.

On page 17 also correct hours that the township offices are open.

10. Fire chief presented case for purchase of a used fire truck he was made aware of by CSI. As the pumps are leaking on our current fire trucks, and repairs will be expensive, he has suggested the purchase of a fire truck from Kawkawlin Fire Department and to seek financing for approximately 6 years to purchase said truck. The fire chief will make an offer of \$45,000, not to exceed \$50,000 for the purchase of the truck.

Motion by Raybuck and seconded by Little to go forward with the intent to purchase the 1998 fire truck from the Kawkawlin Fire Department. Roll call vote with all ayes, motion carried.

11. Motion by Little and seconded by Van Nuck to pay the accounts payable in the amount of \$82,637.02, checks #31280 through #31324. Roll call vote with all ayes, motion carried.

No Public Comments.

Motion to adjourn meeting by Van Nuck and seconded by Hartman at 12:15 PM.

Sharon K. Hartman, Clerk

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