

**BEAVER CREEK TOWNSHIP
REGULAR MEETING JUNE 9, 2020**

MEETING BY ELECTRONIC REMOTE ACCESS
1-877-746-4263
Guest dial in code: 2637461#

Those on the phone: Van Nuck, Meisner, Little, Raybuck, Hartman. Also, the fire chief and attorney.

The meeting was called to order at 10:00 am.

The supervisor stated that there is no consent agenda.

Accounts Payable: Motion by Van Nuck and seconded by Raybuck to accept the Accounts Payable as presented, \$8,679.87 + \$304.04 (Charter bill) = \$8,983.91. Roll call vote with all ayes, motion carried.

Minutes: Motion by Meisner and seconded by Van Nuck to accept the minutes from the April 14, 2020 meeting, as presented. All ayes, motion carried.

Financial Report-we are no longer using Chemical Bank and treasurer is still working to balance accounts. Motion by Van Nuck and seconded by Meisner to accept the financial report subject to auditor approval. All ayes, motion carried.

Correspondence: Letter from Camp Curnalia Cottage Owners Association regarding annexation.

Zoning: There is a written zoning report showing 12 permits issued to date.

New Business:

Healthcare Ordinance: Discussion regarding proposed changes to the Health Care Ordinance and how the opt out clause is working. Also, it has been suggested that the elected officials do not pay the 20% co-pay as everyone using the Priority Health Policy currently pays.

Cell phones: Do we want to keep cell phones?

Budget Meetings: We will hold a meeting to work on the budget on Thursday, June 11th at 10 am, a second meeting Wednesday, June 17th at 4:30 pm and a Special Meeting to hold a Budget Hearing on Monday, June 29th at noon. Several items were brought up that will be discussed at the budget meetings.

Fire Department: Fire reports attached.

Motion by Van Nuck and seconded by Little to allow the fire chief to give the firefighters a \$3.00 per run pay increase for runs from April 6th through May 31, 2020. Roll call vote with all ayes, motion carried. (Totals \$549.00.)

Motion by Van Nuck and seconded by Raybuck to give 10 firefighters a fiscal year-end bonus, as presented. Roll call vote with all ayes, motion carried. (Totals \$1,990.44.)

Raybuck suggested that the fire chief consider giving his firefighters a \$1.00 per hour raise instead of \$.20 as chief suggested. He will look at it again.

**Beaver Creek Township
Special Meeting June 11, 2020**

The Beaver Creek Township Board held a special meeting on June 11, 2020 at 10:00 am. Those present: Van Nuck, Meisner, Hartman, Raybuck. Absent: Little. There was one visitor.

The purpose of the meeting was to work on the budget for the next fiscal year.

List of changes:

Revenue:

1. Zoning Services-fix to one line item, not two. (Revenue)
2. 101000665.000 and 101000665.001 move amount to .001
3. Change "Oil Royalties" from \$5,000 to \$2,400. Do we have a written agreement with the oil company?
4. Office rent-include internet use in same line item, \$4,200 + \$330=\$4,530

Expense:

1. Change Insurance to \$12,000 from \$10,000.
2. Do accounting on BS&A yearly figures
3. Pay BS&A out of this fiscal year.
4. Supervisor proposed paying trustees \$125 per meeting instead of \$4,200 per year. (Currently at \$125 per meeting equals 33 meetings per year.)
5. Discuss trustee wages further.
6. Refigure Priority Health and rewrite the Healthcare Ordinance. Supervisor suggests removing 20% co-pay for elected only. This would leave secretary and fire department still paying 20%. Discuss further.
7. Discussed sexton job. Supervisor suggested dropping clerk's wages (same figure as supervisor and treasurer currently are at?) and pay difference of \$3,444 to cemetery sexton.
8. Raised Board of Review wages from \$65 per day to \$75 per day.
9. Combine 101265852.000 with 101265852.001
10. Need accounting on electric bills to see if going down
11. Write \$6,800 check to BS&A before end of fiscal year.
12. Transfer site. What does compactor need? Replacement?

Adjourned at 12:15 pm.

Sharon Hartman, Clerk

**Beaver Creek Township
Special Meeting June 17, 2020**

Meeting was called to order by the clerk at 4:30 pm. Present: Hartman, Meisner, Raybuck. Absent: Van Nuck, Little.

We went over the fire department budget with the fire chief.
Add \$2,000 to EMS line item.

Consensus of board to leave the trustee wages the same and not lower them as suggested by the supervisor. Raybuck stated that if we do not charge the 20% copay to all employees, we should not for elected only.

Discussed transfer site.

Agreed to hold another budget meeting Monday, June 22, 2020 at noon.

Meeting adjourned at 5:20 pm.

Sharon Hartman, Clerk

**BEAVER CREEK TOWNSHIP
SPECIAL MEETING JUNE 22, 2020**

The Beaver Creek Township Board held a special meeting on Monday, June 22nd at noon. Present: Hartman, Meisner, Little, Raybuck. Absent: Van Nuck. There were two guests present.

The purpose of the special meeting was to work on the proposed budget.

Before the end of the fiscal year, write checks for:

1. NEMCOG, Denise Cline, and Max is getting figure.
2. BS&A
3. Workman's Comp Insurance \$12,987
4. IT Right, secretary computer

Secretary post Planning Commission meeting dates.

Adjust FICA amounts

Balance transfer site account.

REVENUE:

The only change is under Royalties, lower to \$2,500.

EXPENSES:

Raises: Secretary, deputies now at \$12.88, raise to \$13.00.

Senior Maintenance/senior transfer site attendant now at \$14.42, raise to \$14.60.

Comments from the Audience:

Bonamie commented regarding his concern for the dry hydrants.

Meeting adjourned at 12:50 pm.

Sharon K Hartman, Clerk

**BEAVER CREEK TOWNSHIP
SPECIAL MEETING JUNE 29, 2020**

The Beaver Creek Township Board held a special meeting on Monday, June 29, 2020 at noon. Board members present: Meisner, Hartman, Little, Raybuck. Absent: Van Nuck. Meeting was called to order and chaired by Treasurer.

The purpose of the meeting was to hold Budget Hearings on proposed budget for 2020-2021.

BUDGET HEARINGS:

Motion by Raybuck and seconded by Meisner to approve the agenda. Ayes: 4, absent: 1. Motion carried.

Motion by Meisner and seconded by Raybuck to close the regular meeting and open the budget hearing on the general fund. Four ayes, one absent. Motion carried.

Public comment: Bonamie stated he would like to see the fire department built up more and an increase in wages. Trustee Little agreed that the fire department wages need to increase.

Motion by Meisner and seconded by Raybuck to close the meeting on the general fund and open the meeting on the transfer site special assessment. Four ayes, one absent. Motion carried.

Public comment: How much is amount on tax bill? \$45.00 per improved property. Tim Lobsinger said that the numbers fade on the new yellow stickers and cannot be read. He also mentioned that there have been requests for a dumpster for additional mattress removal.

Motion by Meisner to close the meeting on the transfer site special assessment budget and open the meeting on the fire department special assessment budget. Four ayes, one absent. Motion carried.

Public comment: the assessment is set at 2.95 for the next fiscal year. The garage floor paint looks great!

Motion by Meisner and seconded by Raybuck to close the hearing on the fire department special assessment. Four ayes, one absent. Motion carried.

NEW BUSINESS:

1. Motion by Raybuck and seconded by Little to approve the general fund budget for the 2020-2021 budget year. Roll call vote with four ayes, one absent. Motion carried.
2. Motion by Raybuck and seconded by Little to approve the transfer site special assessment budget for the 2020-2021 budget year. Roll call vote with four ayes, one absent. Motion carried.
3. Motion by Raybuck and seconded by Little to approve the fire department special assessment budget for the 2020-2021 budget year. Roll call vote with four ayes, one absent. Motion carried.

COMMENTS FROM THE AUDIENCE:

None.

MEETING ADJOURNED AT 12:16 PM.

BEAVER CREEK TOWNSHIP ELECTION COMMISSION
June 29, 2020

The Beaver Creek Township Election Commission held a meeting on Monday, June 29, 2020 at 11:45 am.
Members present: Meisner and Hartman. Absent: Van Nuck

The purpose of the meeting was to select election workers for the August 4, 2020 Primary Election.

Motion by Meisner and seconded by Hartman to appoint the following workers:

1. Jim Lawless
2. John Welt
3. Pat Millikin, Chair
4. Donna Schnoor
5. Sheila Bell
6. Sheila Kraycs
7. Hope Schram

Alternates: Paul Tatro

All ayes, motion carried.

Motion by Meisner and seconded by Hartman to appoint the following to the Receiving Board:

1. Donna Schnoor
2. Sheila Bell

All ayes, motion carried.

Meeting adjourned.

Sharon K. Hartman, Clerk



BEAVER CREEK FIRE DEPARTMENT

8972 S. Grayling Road, Grayling, Michigan 49738-8089

989.275.8548 * BCFD@beavercreektownship.com

Fire Chief Doug Bourgeois * dbourgeois@beavercreektownship.com



Dear Township Board,

6/08/2020

Here is the board report for the June 2020 Township Board Meeting with the May 2020 statistical fire report. Please feel free to call me if you have any questions.

In May 2020 The Beaver Creek Fire Department was busy attending to the following:

- Because the Covid-19 precautions are still in place we at the fire department will continue with the below precautions until June 1st 2020.
 - Instituting the PPE precautions advised by CDC, North Central Med. Control, International Fire Chiefs, Michigan Emergency Management and numerous others while responding on emergency medical runs.
 - Full PPE and limited patient contact on all runs.
 - Limiting the number of working staff at the fire department.
- All Crawford County fire departments are returning to “normal” operations the first week in June.
- BCFD’s closed door policy at the station is over. You will see the front bay doors open and front door unlocked.
- The overall hours of coverage at the station is back to pre-COVID days.
- BCFD responded to 31 Requests for aid with six of the requests being a mutual aid structure fire, Four to Grayling Fire and two to South Branch.
- May training was canceled due to the Governors order. But the Governor and the Firefighters training Council have put into place in June new training precautions allowing fire, police and medical to start training and testing again with some restrictions and precautions in place.
- We had three Confined Space Stand by at Georgia Pacific, and two at Weyerhaeuser.
- The 2020 Crawford County Firefighter 1&2 Class is scheduled to test on June 12th and 13th 2020
- The new rescue vehicle R-740 is in service. We have a temporary sign on the rescue while we still try to find quotes we can afford for body repair and painting.
- The A.F.G. grant was submitted for extrication tools. With everything going on I expect a longer than usual time frame for awards to be announced.
- I hope to start construction on the training area in June using the funds from the Firefighter Training Counsel of \$18,500 for training equipment and training facility up-grades.



BEAVER CREEK FIRE DEPARTMENT

8972 S. Grayling Road, Grayling, Michigan 49738-8089

989.275.8548 * BCFD@beavercreektownship.com

Fire Chief Doug Bourgeois * dbourgeois@beavercreektownship.com



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- We have received four bids on covering the bay floors with acrylic floor epoxy. I have sent a request to the board.
 - I have sent a request to the board for COVID pay for the firefighters.
 - I have sent a request to the board for a pay raise for the next fiscal year.
 - I have sent the board my budget for the fire department for the next fiscal year.
 - I have sent the board a request for firefighter run bonuses for 2019.
 - Had a meeting with Breitburn concerning their plant on 7mile road and emergency responses for both fire and medical.
 - Updated the fire sign in front of the station.
 - Pool fills will start June 1st 2020. "Drive By's" have stopped as of June 1st

Respectfully submitted by:
Doug Bourgeois,
Fire Chief Beaver Creek Twp.

BEAVER CREEK TOWNSHIP FIRE DEPARTMENT

MAY MONTHLY REPORT (for May 2020)

Alarms This Month	31
Alarms This Year	138
Alarms last year @ this time	114
Total Alarms Last Year	336
Runs +/- of last year	24
Estamated Run Pase	331

STATISTICS

	<u>Last Month</u>	<u>This Month</u>
Amount Endangered by Fire	\$0.00	\$0.00
Amount Lost by Fire	\$0.00	\$0.00
Average Personel Per Run	4	4

NFIRS TYPE

Fires	100's	3	6
Explosions	200's	0	0
Rescue/Emerg. Medical	300's	20	18
Hazard Condition	400's	0	1
Service Calls	500's	2	3
Good Intent Calls	600's	3	1
False Alarm , False Call	700's	0	2
Severe Weather	800's	0	0
Special Incident	900's	0	0
Mutual Aid - Given		3	6
Mutual Aid - Received		0	0
Total Runs		28	31
Building Investigations		0	0
Violations Issued		0	0
Violations Corrected		0	0
Outstanding Violations		0	0

Submitted by: Fire Chief Doug Bourgeois

6/8/2020