

BEAVER CREEK TOWNSHIP
APRIL 9, 2019

The Beaver Creek Township board meeting for the month of April was called to order by the supervisor at 11 am. Present: Van Nuck, Meisner, Hartman, Raybuck, with Little on the phone. Also present was Attorney Meihn.

This regular meeting time was changed from 10:00 am to 11:00 am by the supervisor. She posted the time change but did not repost as a special meeting.

On advice of attorney, motion by Raybuck and seconded by Van Nuck to terminate said meeting and reschedule the meeting for Friday, April 12, 2019 at 11 am. All ayes, motion carried.

Sharon K Hartman, Clerk

**BEAVER CREEK TOWNSHIP
SPECIAL MEETING APRIL 12, 2019**

The Beaver Creek Township Board held a Special Meeting on Friday, April 12, 2019, at 11:00 AM. Board members present: Van Nuck, Hartman, Meisner and Raybuck. Little was on the phone.

The purpose of this meeting was to do the business of the regular meeting which was changed from the regular April 9, 2019 date.

Motion by Raybuck and seconded by Meisner to approve the agenda as presented. All ayes, motion carried.

MINUTES:

Motion by Raybuck and seconded by Meisner to approve the minutes to the March 12, 2019 meeting as presented with one change: Page 2, New Business: #1., should read two time clocks, one for the township and transfer site and a second one for the fire department. All ayes, motion carried.

FINANCIAL REPORT:

Still mistakes are being worked on. Supervisor states that she will accept the financial report subject to auditor approval, with corrections to be implemented in the next few weeks.

ATTORNEY REPORT:

The attorney reported that he had sent us a copy of a proposed "Ordinance Prohibiting Marijuana Establishments within the Township", and at the Fred's meeting he will update us on FOIA, Open Meetings Act and cyber security policy.

TREASURER REPORT:

He is moving forward with the other bank as they have enhanced security, training, a credit system, etc.

The treasurer is also working on the administrative part of cyber security. IT Right does not have the cyber security in place. Raybuck questioned if when security is in place, will it lower our insurance premiums.

The "Amendment to Irrevocable Standby Letter of Credit" for Glancy is ready for the clerk's signature.

Motion by Van Nuck and seconded by Meisner to hold the check to IT Right for server installation until the system is working properly. Roll call vote with all ayes, motion carried.

SUPERVISOR REPORT:

The treasurer and supervisor have each received a \$1,000 scholarship to be used for MTA classes, good for the next two years, with certain conditions.

ACD is a fiber optics company taking over the broadband that was installed through Beaver Creek several years ago. The supervisor has their folder if you would like more information.

The deadline for the summer newsletter is June 1st.

The supervisor attended a Pipeline Safety Meeting and had 12 requests made to the Board of Review.

HIGGINS LAKE UTILITIES AUTHORITY REPORT:

In April a two hour meeting was held, with nothing accomplished and the board will be working on the budget at the end of the month.

FIRE DEPARTMENT REPORT:

Dh

(cameras) (per 5/14/19 mtg)

The fire department had 22 runs in the month of March. The new camera worked great and was used for over 8 hours and the batteries did not run out. The tanker has been fixed with the insurance paying for all except the deductible. A full written report is attached.

Motion by Van Nuck and seconded by Meisner to waive the 90 day waiting period to qualify for medical insurance for Tammy Hinman and Terry Lokuta, effective May 1, 2019. Roll call vote with four ayes, no nays, one absent. Motion carried.

The fire chief reported that he is still working on the Cherry Capital/tower issue.

The fire chief is working on two more grants, and stated that he has a grant writing program on his computer to check for errors when grant writing.

The board was given a copy of his Annual Report.

DPW REPORT:

Buggs was attending a funeral and no report was given.

PLANNING/ZONING REPORT:

The zoning administrator reported that he has issued 5 permits with a value of \$336,500. One permit request will go to the ZBA on May 21st.

The supervisor requested that in the future, the zoning administrator leave any denied permit numbers on his report list, not removing them if they are denied.

Motion by Van Nuck and seconded by Raybuck, to have a policy that the zoning office will not refund checks given them with a zoning request submission; the township will keep the fee. Four ayes, no nays, one absent. Motion carried. The reasoning is that the zoning administrator must do necessary leg work to determine if the zoning request can be issued.

Blight conditions are being worked on with some residents agreeing to clean up by March 31st.

The Township Planning Commission will meet on May 7th and with Denise on June 4th, with both meetings being held at 7:00 pm.

GRAYLING CHARTER TOWNSHIP/BEAVER CREEK TOWNSHIP UTILITIES AUTHORITY REPORT:

Everything is complete and up and running and hopefully the township will start getting the loaned monies back in the next few weeks.

DEPARTMENTAL ISSUES:

Resident Mr. Orr, 8664 Godfroy Road, was asked by the supervisor to attend the meeting as he had a complaint as to how John Buggs talked to him at the transfer site. He stated that Buggs gave him a hard time regarding the number of bags he brought in plus the fact that he kicked the snow off his truck flaps when stopped to unload his garbage.

(Mr. Orr) (per May 14, 2019 mtg)

Dh

CORRESPONDENCE: None

OLD BUSINESS:

1. Time Clocks. Supervisor will bring this up again while budgeting.
2. Cell Phones. Motion by Raybuck and seconded by Van Nuck to accept the \$90 each service of three cell phones from Mi Mobile in Grayling with Select under Verizon service. Roll call vote with four ayes, no nays, one absent. Motion carried. The attorney has stated that we need to use separate phone for township business as they can fall under FOYA requests.

Motion by Van Nuck and seconded by Raybuck to purchase cell phones at a cost of no more than \$200 per phone. Roll call vote with four ayes, no nays, one absent. Motion carried

NEW BUSINESS:

1. Grants. The DNR has requested a "Resolution" from the board stating that the supervisor has the authority to write grants.
2. The board will hold a special meeting on Friday, April 26th at 4:00 pm. The purpose of the meeting is to work on recycling at the transfer site and on their budget.
3. Motion by Van Nuck and seconded by Meisner to pay the accounts payable in the amount of \$82,026.01, check #32614 through #32653. Roll call vote with four ayes, no nays, one absent. Motion carried.

PUBLIC COMMENTS:

Gary Jurkovitch stated the following:

1. He thinks time clocks are a waste of time.
2. He stated that John Buggs is always helpful at the transfer site.
3. Need directional signs at the transfer site.

Motion by Van Nuck and seconded by Raybuck to close the meeting at 12:55 pm.

Sharon K Hartman, Clerk



BEAVER CREEK FIRE DEPARTMENT

8972 S. Grayling Road, Grayling, Michigan 49738-8089

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Fire Chief Doug Bourgeois * dbourgeois@beavercreektownship.com



Dear Township Board,

4/2/2019

Here is the report for April 9, 2019, Township Board Meeting with the March 2019 statistical fire report attached. Please feel free to call me if you have any questions.

- In March 2019 BCFD firefighters were busy responding to 22 Requests for aid with 2 of the requests being mutual aid runs.
- March training consisted of 16 hours of Wildland Urban Interface and 3 hours of High Angle rescue training.
- We had 2 Confined Space Stand By in March for 16 total staff-hours.
- Probationary Firefighter Barb Kukulski is doing well in here FF 1&2 class and will be testing on April 24th and 27th 2019.
- BCFD and the township offices are still receiving Firewise requests. We are sitting on 40 that we will schedule once the weather breaks.
- Our new handheld Thermal Image Camera has been used on multiple fires with great results.
- Our Tanker froze a pump on the Grayling fire and was repaired using an insurance claim.
- 800 radio templates were sent to the state for approval. It should take six weeks to get it back and then three weeks to get the radios programmed. The cost to initiate each radio is \$250.00, with seven handheld and five truck radios the price will be \$3,000.00. We will also have programming costs which I do not have yet. I will ask the board next month to approve the cost associated with imitation and programming.
- Chief Bourgeois and Lt. Morrow attended a 32 hour 800 radio training put on by the Michigan State Police.
- The two new employees have been added to the duty roster.
- Chief Bourgeois completed a SAFER grant. BCFDF is asking for a full-time recruitment officer, PPE, training, and recruitment & retention item. The grant closes March 22, 2019, and I asked for \$224,000 across four years. This is a no match grant
- We are starting construction of a skid unit for our brush truck and hope to have it completed by the middle of April.

Thank you,

Fire Chief Doug Bourgeois

BEAVER CREEK TOWNSHIP FIRE DEPARTMENT

APRIL MONTHLY REPORT (for March 2019)

Alarms This Month	22
Alarms This Year	70
Alarms last year @ this time	58
Total Alarms Last Year	336
Runs +/- of last year	12
Estimated Run Pase	280

STATISTICS

	<u>Last Month</u>	<u>This Month</u>
Amount Endangered by Fire	\$425,000.00	\$0.00
Amount Lost by Fire	\$125,000.00	\$0.00
Average Personel Per Run	3.45	3.95

NFIRS TYPE

Fires	100's	5	2
Explosions	200's	0	0
Medical	300's	11	15
Hazard Condition	400's	5	1
Service Calls	500's	3	3
Good Intent Calls	600's	0	1
False Alarm , False Call	700's	0	0
Severe Weather	800's	0	0
Special Incident	900's	0	0
Mutual Aid - Given		4	2
Mutual Aid - Received		1	0
Total Runs		24	22
Building Investigations		0	0
Violations Issued		0	0
Violations Corrected		0	0
Outstanding Violations		0	0

Submitted by: Fire Chief Doug Bourgeois

4/2/2019