

**Beaver Creek Township  
Regular Meeting January 8, 2019**

The Beaver Creek Township Board held its regular monthly meeting on January 8, 2019, at 10:05 am. Board members present: Van Nuck, Hartman, Meisner, Little. Raybuck was on the phone.

**AGENDA:**

Motion by Little and seconded by Raybuck to approve the agenda with the following additions: 8. Under Unfinished Business add #3. Planning Commission. Under #9 New Business add #3 Cyber Security and #4 Server. All ayes, motion carried.

**MINUTES:**

Motion by Raybuck and seconded by Meisner to approve the minutes from the December 11, 2018 meeting. Raybuck could find NO mistakes! All ayes, motion carried.

**FINANCIAL REPORT:**

The supervisor accepts said report, contingent on approval of auditor.

**TREASURERS REPORT:**

There have been glitches in the BS&A tax software. Treasurer may take a training class by BS&A.

**CLERKS REPORT:**

The clerk gave a report on the implementation of Proposal 3 which passed at the November 2018 election, and will make many changes in our election laws.

A copy of the 2017-2018 Audit is in your packet.

**SUPERVISORS REPORT:**

She has attended some meetings but her mother has been in the hospital and she has been busy.

**HIGGINS LAKE UTILITIES AUTHORITY:**

The next meeting will be in February.

**FIRE DEPARTMENT:**

1. Policy #110: Grievance Procedures. Motion by Little and seconded by Raybuck to accept the policy as written with one change, under II. Procedures: 3. Change Grievance Board to Disciplinary Board. Roll call vote with all ayes, motion carried.
2. Policy #120 Shift Duty. Motion by Little and seconded by Meisner to accept the policy as written with the correction of spelling out all acronyms. Roll call vote with all ayes, motion carried.
3. Policy #204: Initial Response of Vehicles. This is a policy to advise fire fighters what vehicle to pull out to take to an incident. Motion by Little and seconded by Raybuck to accept as written with the addition of spelling out of all acronyms. Roll call vote with all ayes, motion carried.
4. Policy #212 Confined Space Operations. This is a policy to update confined space operations, and standby. Motion by Little and seconded by Raybuck to accept as written with corrections: title should state UPDATED Confined Space Operations and correcting order of alphabet under III. Procedures A-H. Roll call vote with all ayes, motion carried.
5. Motion by Van Nuck and seconded by Little to allow the fire chief to have Fick & Sons replace a diesel injection pump in a firetruck from the DNR, not to exceed \$2,500. Roll call vote with all ayes, motion carried. The free truck has a Blue Book value of \$11,000 and only has 16,000 miles on it, but the truck has set for five years, probably contributing to the needed repair.

6. Motion by Little and seconded by Raybuck to approve the Employment Agreement with the fire chief for 5 years, as written. Roll call vote with all ayes, motion carried.

7. The fire chief gave his monthly report with a total of 336 calls for 2018. The written report is attached.

**DPW:**

Motion by Little and seconded by Raybuck to allow John Buggs a leave of absence 1/10/2019 through 2/10/2019, with possible extension. All ayes, motion carried.

**PLANNING/ZONING:**

In 2018 we had 12 violations and issued 41 zoning permits with a construction amount of approximately 2 ½ million.

The treasurer, a member of the planning commission, stated that they are working on rewriting the By-laws.

The DNR notified us of outdated material in our new Master Plan, which has been fixed by NEMCOG.

**PUBLIC HEARING:**

Motion by Van Nuck and seconded by Little to hold the Public Hearing on the proposed Recreation Plan at 10:55 am. All ayes, motion carried.

No public comments.

The supervisor explained that we needed a separate hearing on this Recreation Plan, even though it is part of the county plan, so that the DNR will look at it for grants.

Motion by Van Nuck and seconded by Meisner to close the Public Hearing at 11:00 am. All ayes, motion carried.

**GRAYLING CHARTER TOWNSHIP/BEAVER CREEK TOWNSHIP UTILITIES AUTHORITY:**

The federal government shutdown is affecting reimbursement payments. The authority should be up and running by the 15<sup>th</sup> of the month.

**CORRESPONDENCE:**

1. Cherry Capital Connection. There will be a report by the fire chief at the February meeting regarding correspondence from Cherry Capital Connection referencing an agreement.

**UNFINISHED BUSINESS:**

1. Motion by Van Nuck and seconded by Little to pass the "Resolution of Adoption of the Crawford County Master Plan Update Including Recreation Plan Including Beaver Creek Township" which will be in effect through 2019. Roll call vote with all ayes, motion carried.

2. The proposed plan from the Electric Reduction Coalition will be put on next month's agenda. The attorney has not commented on the contract and a list of current customers of the Coalition need to be contacted.

3. The supervisor suggested that two residents that have expressed interest in being on the Planning Commission meet with the Planning Commission at their next meeting.

**NEW BUSINESS:**

1. Motion by Little and seconded by Van Nuck to accept the Poverty Exemption Guidelines for 2019 as presented. Roll call vote with all ayes, motion carried.

2. The supervisor will attend a free grant writing class at Kirtland.

3. Motion by Van Nuck and seconded by Little to take the Board of Review members to a class in Ste. Ignace at a total cost of \$40 for all those wanting to attend. Roll call vote with all ayes, motion carried.
4. Motion by Little and seconded by Van Nuck to accept the ITRight quote of \$1,000 to do a gap analysis for our cyber security, which will add another layer of security to our office. Roll call vote with all ayes, motion carried.
5. Discussion regarding replacing our outdated server. We will look at it next month when we get a quote from ITRight.

**ACCOUNTS PAYABLE:**

Motion by Little and seconded by Raybuck to pay the accounts payable in the amount of \$24,707.08, checks #32470 through #32501. Roll call vote with all ayes, motion carried.

A reoccurring invoice from Verizon just came in for the fire department in the amount of \$130.94 and it may need to be paid before our February meeting.

**PUBLIC COMMENTS:**

A township property owner was at our meeting to discuss the Camping Section of our Zoning Ordinance but realized she needed to attend the Planning Commission meeting instead.

The fire chief stated that he will need changes to the Fire Wise Policy at our next meeting, and will send to each board member to review.

Motion by Van Nuck and seconded by Hartman to adjourn the meeting at 11:45 am.

Sharon K. Hartman  
Clerk