From: Sharon Hartman
To: secretary@beavercreektownship.com;
Subject: July 10, 2012.doc
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BEAVER CREEK TOWNSHIP
July 10, 2012

The regular monthly meeting of the Beaver Creek Township Board was called to order by the Chair at 7:00 pm on July 10, 2012. All board members were present: Ashton, Balmes, Summers, Little and Hartman.

The Pledge of Allegiance and Invocation were led by the Supervisor.

GUESTS:

Sheriff Kirk Wakefield was present and talked about a township noise ordinance. He is asking all townships to pass the same ordinance so that it can have like enforcement from his office. A county cannot pass a noise ordinance, each township must do it. Grayling Township has an old one that we could use to get started, although it does not contain anything on fireworks. It was suggested that the supervisors group, getting together on July 12th, look at this.

APPROVAL OF MINUTES:

Motion by Little and seconded by Balmes to approve the minutes for the June 12, 2012 meeting as presented. All ayes, motion carried.

TREASURER'S REPORT:

Motion by Ashton and seconded by Little to accept the treasurer's report as presented. All ayes, motion carried.

CLERK'S REPORT:

The office has AV ballots for the August 7th election.

SUPERVISOR'S REPORT:

The supervisor has attended recycling meetings, the supervisor's group meeting, Crawford County Commissioners meeting and the Annual Meeting. Cleanup day was a success.

H.L.U.A.:

Ron Wood was sworn in to serve on the board for the next two years. There were 13 alarms in June, from more summer use. There is a new phone number when an alarm occurs.

FIRE DEPARTMENT:

The Reverse 911 System will go into effect on July 19th. Phone numbers will be updated to go into the system.

DPW:

A record setting number of bags of garbage were collected at the transfer site this last weekend.

Hydrant testing has been started, with three hydrants needing to be pumped and new water added.

PLANNING/ZONING:

No report.

CORRESPONDENCE:

1. CECD Activity report
2. Swamp tax
3. Crawford County recycling minutes
4. CASD Board Briefs

5. Central dispatch report
6. Attorney Brabant letter

PUBLIC HEARING:

7:30 pm. Adjourned regular meeting to hold a public hearing to discuss FEMA. There were no comments by the public.

7:35 pm. Back to the regular meeting.

OLD BUSINESS:

1. Motion by Ashton and seconded by Little to pass the "Michigan Community Resolution of Intent for Participating in the National Flood Insurance Program." Roll call vote with all ayes, motion carried.

2. Motion by Ashton and seconded by Hartman to pass the Healthcare Ordinance as presented by the Clerk. Ayes: Ashton, Hartman. Nays: Little, Summers, Balmes. Motion failed.

3. Discussion regarding replacing the shingles on the community center roof. Prices received are as follows: $5,300/$5,150 Engleson, $10,830 Nelson, $9,200 No. Mi Roofing and $6,250 Josh Clark. Motion by Balmes to hire Engleson for $5,300 to replace shingles on the community center roof. Roll call vote with all ayes, motion carried.

4. Discussion regarding repair work/resurfacing done to the basketball court and tennis courts. Four companies gave estimates from $13,500 to $18,170. It was suggested that the $2,700 we are saving on the roofing, go into a designated fund to have towards work, possibly next year. If possible, for next meeting, a break down as to how much it would cost individually.

5. We received two bids for transfer site road paving, $30,434.00 from Pyramid Paving in West Branch, and $35,112.75 from Reith Riley. Motion by Ashton to table this for our August meeting. Seconded by Summers. All ayes, motion carried. Dust seems to be the main concern with the road.

NEW BUSINESS:

1. Motion by Hartman and seconded by Balmes to accept the stipulation as presented to settle the tax matter with Georgia Pacific and allow assessor to sign the agreement. Roll call vote with all ayes, motion carried.

2. Discussion regarding the 911 request for a road name for an easement in the southwest corner of our township. Board agreed to submit "Lucy Lane".

Added Note: When submitting this name to Sue at 911 after the board meeting, we cannot use Lucy as Grayling Twp. already has a Lucy. Sue suggested Katelyn Trail, which was faxed to her on Friday 7/13.

3. Motion by Hartman and seconded by Little to pass the General Appropriations Act Resolution 2012-2013 as presented. Roll call vote with all ayes, motion carried.

GENERAL APPROPRIATIONS ACT
RESOLUTION NUMBER 2012-2013

A Resolution to establish a General Appropriations Act for Beaver Creek Township to define the powers and duties of the Beaver Creek Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this Resolution.
The Board of Beaver Creek Township resolves:
Section 1: Title
This Resolution shall be known as the 2012-2013 Beaver Creek Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this Act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on

the proposed budget was published in a newspapers of general circulation in the Avalanche on May 31, 2012 (must be at least six days prior to the public hearing), and a public hearing on the proposed budget was held on June 12, 2012.

Section 5: Estimated Revenues

Estimated Township fund revenues for fiscal year 2012-2013 (July 1, 2012 through June 30, 2013) shall total:

$408,605.00	(#101 – General Fund)
$273,936.00	(#206 – Fire District Fund)
$ 9,605.00	(#208 – Park Fund)
$ 991.00	(#212 – Liquor Fund)

Section 6: Millage Levy

The Beaver Creek Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an amount equal to .9701 mills as set forth by the Crawford County Board of Commissioners.

Section 7: Estimated Expenditures

Estimate Township fund expenditures for fiscal year 2012-2013 (July 1, 2012 through June 30, 2013) for the various Township activities (cost centers) are as follows:

$408,605.00	(#101 – General Fund)
$273,936.00	(#206 – Fire District Fund)
$ 9,605.00	(#208 – Park Fund)
$ 991.00	(#212 – Liquor Fund)

Section 8: Adoption of Budget by Reference

The general fund budget of Beaver Creek Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this Act.

Section 9: Adoption of Budget by Cost Centers

The Board of Beaver Creek Township adopts the 2012-2013 fiscal year general fund budget by cost centers. Township officials responsible for the expenditures authorized in the budget may expend Township funds up to, but not to exceed, the total appropriation authorized for each cost center. No transfers of line item appropriations shall be made without prior Board approval by budget amendment.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to

ensure that expenditures are within appropriations, and shall not issue any Township order for expenditures that exceed appropriations.

Section 11: Periodic Fiscal Reports

The fiscal officer or Treasurer shall transmit to the Board at the end of each of the first three quarters, and at the end of the month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

(a) A summary statement of the actual financial condition of the general fund at the end of the previous month;

(b) A summary statement showing the receipts and expenditures and encumbrances for the previous month and for the current fiscal year to the end of the previous month;

(c) A detailed list of: (1) expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date. (2) for each cost center: the amount appropriated; the amount charged to each appropriation in the previous month for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

Section 12: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 13: Budget Monitoring

Whenever it appears to the Beaver Creek Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Township Board shall make recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 14. Violations of this Act

Any obligation incurred or payment authorized in violation of this Resolution shall be void and shall subject any responsible official(s) or

employee(s) to disciplinary action as outlined in P.A. 621 (1978).

4. Motion by Balmes and seconded by Little to pay the Accounts Payable in the amount of $57,965.59, checks #27313-#27353, and loan the fire department $23,000, due to other funds. Roll call vote with all ayes. Motion carried.

COMMENTS FROM THE AUDIENCE:

Several comments were heard from the audience.

Meeting adjourned at 8:33 pm.

Sharon K. Hartman, Clerk